

Georgia State Board of Funeral Service
Minutes
August 8, 2006

Public Hearing was held today at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217 at 9:30 a.m. This hearing is regarding public comments to proposed amendments to Board Rule 250-6-.06.

The following individuals made comments concerning the rule amendment:
Thomas Cuffie, Percy Hodges, Ronnie Miley, J. E. Bentley, Jr., Candy Powell, J. D. Simpson, Jarrell Litman and John Litman.

The Georgia State Board of Funeral Service held its regular scheduled meeting on August 8, 2006 at 237 Coliseum Drive, Macon, GA. Draper Watson, Chairman, called the meeting to order at 10:55 a.m.

A quorum was established with member present being: Draper Watson, Chairman, Lauren McDonald, Board Member, Terry Daviston, Board Member, Nancy Kennedy, Board Member, Linda Ware, Board Member, and Thelon Hamby, Cognizant Member.

Other present were as follows: Steve Lindsey, Executive Director, Jo Ann Lyde, Application Specialist, John Massey, Inspector, Howard Fields, Inspector, Mollie Fleeman, Division Director and Reagan Dean, Assistant Attorney General.

Vote on the Adoption of Amendments to Board Rule 250-6-.06

Mr. Hamby made a motion to adopt the amendment to Board Rule 250-6-.06.
Motion died for lack of a second motion.

Mr. Roach moved that amendment should be changed to allow one hour for someone to open the funeral establishment. Mrs. Ware seconded the motion. Motion carried unanimously.

Approval of Minutes:

Mr. Hamby made a motion to approve the minutes of the July 11, 2006 meeting. Mr. McDonald seconded the motion. Motion carried.

Policy for inspectors regarding inspections: Mr. Hamby read the current rule 250-6-.06.

Executive Session:

Mr. Hamby made a motion to enter into Executive Session to deliberate on applications and complaints. Mr. McDonald seconded the motion. Motion carried by Mrs. Ware, Mr. Daviston, Mr. Roach and Mrs. Kennedy.

Applications:

Jo Ann Lyde, Application Specialist presented applications to the Board.

Complaints:

Mr. Thelon Hamby, Cognizant Member presented complaints to the Board.

Inspector Report:

Mr. John Massey and Mr. Howard Fields, inspectors, presented the Inspector's Report to the Board.

Open Session:

Mr. Watson declared Open Session.

Mr. Roach made a motion to approve Richard Davis as the Funeral Director in Full and Continuous Charge of Vance Brooks Funeral Home, 4048 Macon Road, Columbus, Georgia 31908. Mr. Daviston seconded the motion. Motion carried.

Mr. Hamby recused himself from discussion and abstained from the vote.

Mr. Hamby made a motion to approve Audrey Brown, trade embalmer for James Jones apprentice. Mrs. Ware seconded the motion. Motion carried.

Mr. James Kelly Chapman appeared before the Board today to appeal the Board's decision of denying his application for funeral director and embalmer by reciprocity from Florida. Mr. Kelly asked what he needs to do to obtain a Georgia license. He was advised of the requirements for reciprocity and requirements for obtaining Georgia license thru apprenticeship. He was also advised to look at requirements from Florida when he obtained license and compare to current Georgia requirements. He was then advised to submit this documentation to the Board for consideration.

Mr. Hamby made a motion to approve a change in name for Taylor & Son Funeral Home 1123 S. Central Ave. Tifton, Georgia 31794 to the new name: Taylor Family Funeral Services. Mr. Daviston seconded the motion. Motion carried

Lisa Simone Jefferson cancelled her appointment for today.

Mr. Hamby made a motion to approve a change in name for Cobb Funeral Home 117 Memorial Drive, Reidsville, GA 30453 to new name: Brannen- Kennedy Funeral Home. Mrs. Ware seconded the motion. Motion carried.

Mr. Hamby made a motion to approve the change in Funeral Director in Full and Continuous Charge of National Cremation Society Crematory to Michelle Willis. Mr. Daviston seconded the motion. Motion carried

Mr. Daviston made a motion to approve the change of location of R. T. Patterson Funeral Home and Cremation Services from 5275 n. Buford Highway, Norcross, GA to 500 Harbins Road, Lilburn, GA 30047. Mr. Roach seconded the motion. Motion carried.

Community Funeral Home of Pike – did not keep appointment.

Inspector Report:

Mr. Fields reported on a situation where announced location of funeral service was not a licensed funeral establishment. Mr. Hamby moved to establish complaint number and send for cognizant review. Mr. McDonald seconded the motion. Motion carried.

Mr. Massey presented a request for Board consideration from Pasley-Fletcher Funeral Home of whether display of panels in display room with full sized caskets located elsewhere in the facility meets Board criteria. Board advised that the set-up does not meet the criteria of the Board for a display room.

Mr. Massey reported on a funeral home accused of holding a body hostage for payment of fees. Also charged fees that were not listed on General Price List. Mr. Daviston moved to send letter of concern and advise that further violation may result in disciplinary action.

Complaints:

FUN070002

Mrs. Kennedy made a motion to send this case to inspections. Mr. McDonald seconded the motion. Motion carried.

FUN070003

Mrs. Kennedy made a motion to send this case to the Securities Division of the Secretary of State's Office. Mr. McDonald seconded the motion. Motion carried.

FUN070004

Mrs. Kennedy made a motion to send this case to investigation. Mr. McDonald seconded the motion. Motion carried.

FUN070005

Mrs. Kennedy made a motion to send this case to inspections. Mr. McDonald seconded the motion. Motion carried.

FUN070006

Mrs. Kennedy made a motion to send this case to inspections. Mr. McDonald seconded the motion. Motion carried.

FUN070007

Mrs. Kennedy made a motion to send this case to inspections. Mr. McDonald seconded the motion. Motion carried.

Applications:

Mr. Hamby moved to approve all applications issued and presented. Mr. McDonald seconded the motion. Motion carried. All issued license are listed as follows:

Apprentice:

| <u>Name</u> | <u>License Number</u> |
|----------------------------|------------------------------|
| Cordarial O'Brien Holloway | FSA004670 |
| Jason Charles McAfee | FSA004671 |
| Jimmie Louise Robinson | FSA004672 |
| Lonnie Alexander Robinson | FSA004673 |

Carter Lee Meadows, III
Thomas Harvey Coburn, III
Cynthia Lanette Hull
Anthony Eugene Brooks

FSA004674
FSA004675
FSA004676
FSA004677

Embalmer

Samuel T. Spaulding, Sr EMB004469
Mary Ella Wilmer EMB004470
Darren Glenn Brown EMB004471

Funeral Director

Samuel T. Spaulding, Sr. FD004880
Mary Ella Wilmer FD004881
Darren Glenn Brown FD004882

Frank Griffin: Application for apprentice. Mr. Roach moved to request further notarized information on high school diploma. Mrs. Kennedy seconded the motion. Motion carried.

Douglas Everett: Application for apprentice. Mr. Roach requested further notarized information on high school diploma. Mrs. Kennedy seconded the motion. Motion carried.

Ira Dennis-Wilburn: Application for apprentice. Mr. Roach requested further notarized information on high school diploma. Mrs. Kennedy seconded the motion. Motion carried.

Xavier Varner: Application for apprentice. Mr. Hamby made a motion to deny this application. Mr. McDonald seconded the motion. Motion carried.

Thelma Lane: reinstatement of Funeral Director's license. Mr. Hamby denied reinstatement based on Attorney General Advice. Mrs. Kennedy seconded the motion. Motion carried.

Danny Nobles: application for Funeral Director's and Embalmer's license. Mr. Roach approved pending GCIC results are satisfactory. Mr. McDonald seconded the motion. Motion carried.

Robert Franklin: requested to take exam although the Board had previously denied the application. Mr. Hamby made a motion to deny this request. Mr. Daviston seconded the motion. Motion carried.

Robert Philburn: Application for reinstatement of Embalmer's license. Mr. Hamby made a motion to approve this application for licensure. Mrs. Ware seconded the motion. Motion carried.

Continuing Education:

ICFA- Request specific education related to funeral homes for board consideration. Mr. Roach made a motion to approve Dignity University – SCI Management for five credit hours for continuing education. Mr. Daviston seconded the motion. Motion carried.

NFDA: Mr. Roach made a motion to deny 5 hours of continuing education credits. Those courses are as follows: What Weddings Teach Funerals, Pet Loss Services, Legendary Service at the Ritz Carlton, and Townhall Meeting.

Donor Services: approved for 16 hours

Dodge Institute: approved for 10 hours

Ogeechee Institute (Chris Marsh): approved for 10 hours

New Business:

Mr. Hamby made a motion to accept the voluntary cease and desist order on Dent's Undertaking. Mrs. Kennedy seconded the motion. Motion carried.

Mr. Hamby made a motion to approve the 90-day grace period for Community funeral Home of Pike. Mrs. Ware seconded the motion. Motion carried.

Mr. Hamby made a motion to accept the voluntary cease and desist order on Omar Hakeem. Mr. Roach seconded the motion. Motion carried.

Inspections report: No fine established for failure to provide ID of deceased body. Mr. Hamby made a motion to amend Board rule 250-6-.06 to add a \$250.00 fine for this violation. Mrs. Kennedy seconded the motion. Motion carried.

The Board discussed subpoenas received by Thelon Hamby for the production of evidence in Walker County Superior Court related to the State of Georgia vs Clara Marsh and Rhames Lashea Marsh. The subpoenas were referred to the AG for review and any appropriate action.

Other Business:

Mr. Daviston denied the information Mr. Dirk Thompson sent in concerning his continuing education from North Carolina. Mrs. Ware seconded the motion. Motion carried.

Adjournment:

There being no other business, the meeting was adjourned at 4:00 p.m.

These minutes were approved on September 12, 2006